



Add and Configure Products in Cliniqua360 Platform

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This tutorial guides you through adding and configuring a new product in the Cliniqua360 Clinic Management Platform.

Go to app.cliniqa360.com

01 Introduction

You will learn how to enter product details, set stock and pricing, and save the product successfully.

The screenshot displays the Cliniqua360 dashboard interface. At the top, there is a navigation bar with the Cliniqua360 logo, a branch selector set to 'Main Branch', and user information for 'Demo Clinic Owner'. A welcome message at the top center reads 'Welcome to Cliniqua360! Let's get you set up.' with a progress bar indicating 73% completion.

The main dashboard area is titled 'Dashboard' and features a grid of key performance indicators (KPIs) for the selected date range of 'Apr 01, 2026 - Apr 30, 2026':

- Total Revenue (Year):** ₱81,790.00 (total revenue this year)
- Total Revenue:** ₱81,790.00 (in selected range)
- Net Income:** ₱39,790.00 (Revenue - Expenses)
- Today's Sales:** ₱76,290.00 (total paid today)
- Items Sold:** +8 (in selected range)
- Expenses:** ₱42,000.00 (in selected range)
- Inventory Value:** ₱5,117,330.00 (current stock value)
- Outstanding Balances:** ₱240.00 (across all transactions)
- Appointments:** 2 (in selected range)
- New Patients:** +1 (registered in selected range)

Below the KPIs, there is a 'Sales Overview' section with a line chart showing 'Monthly sales, revenue, and expense trends for the selected date range.' The chart has a y-axis ranging from 75,000 to 100,000.

On the right side, there is an 'Upcoming Pickups' section for 'Today (1)' and 'This Week (1)'. It lists 'John Dela Cruz' and includes a 'View TXN' button.

A dark sidebar on the left contains the main navigation menu with categories like 'General', 'Growth', and 'Settings', listing various modules such as Dashboard, POS, Transactions, Appointments, Patients, Expenses, Inventory, Services, Add-ons, Reports, Task Board, SMS Marketing, View Tutorial, and Knowledge Base.

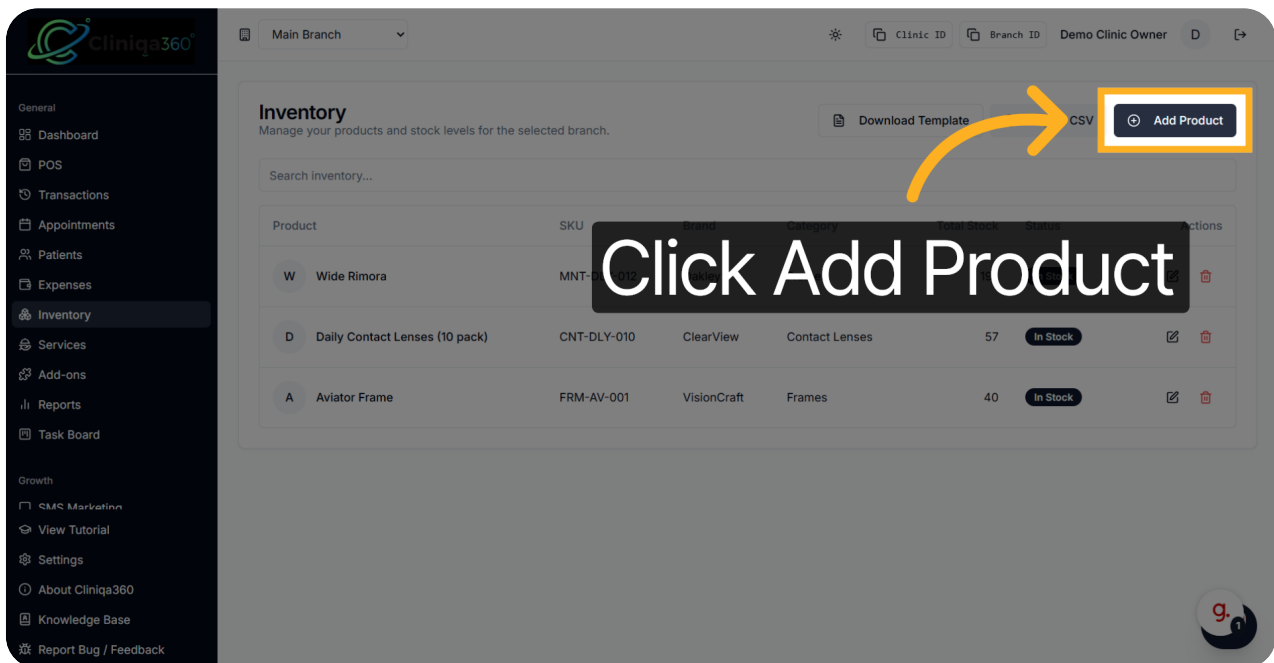
02 Access Inventory Section

Click the Inventory section to view and manage your products.

The screenshot shows the Cliniqua360 dashboard interface. On the left, a dark sidebar contains a menu with the following items: General, Dashboard, POS, Transactions, Appointments, Patients, Expenses, **Inventory** (highlighted with a yellow box), SERVICES, Add-ons, Reports, Task Board, Growth, CMS Marketing, View Tutorial, Settings, About Cliniqua360, Knowledge Base, and Report Bug / Feedback. A white callout box with the text "Click Inventory" and a yellow arrow points to the "Inventory" menu item. The main dashboard area displays a "Welcome to Cliniqua360! Let's get you set up." message with a 73% completion status. Below this is a "Dashboard" section for the date range "Apr 01, 2026 - Apr 30, 2026". The dashboard features several key metrics: Total Revenue (₱81,790.00), Net Income (₱39,790.00), Today's Sales (₱76,290.00), Items Sold (+8), Expenses (₱42,000.00), Inventory Value (₱5,117,330.00), Outstanding Balances (₱240.00), Appointments (2), and New Patients (+1). At the bottom, there is a "Sales Overview" chart and an "Upcoming Pickups" section showing "Today (1)" and "This Week (1)" with a notification for "John Dela Cruz" and a "View TXN" link.

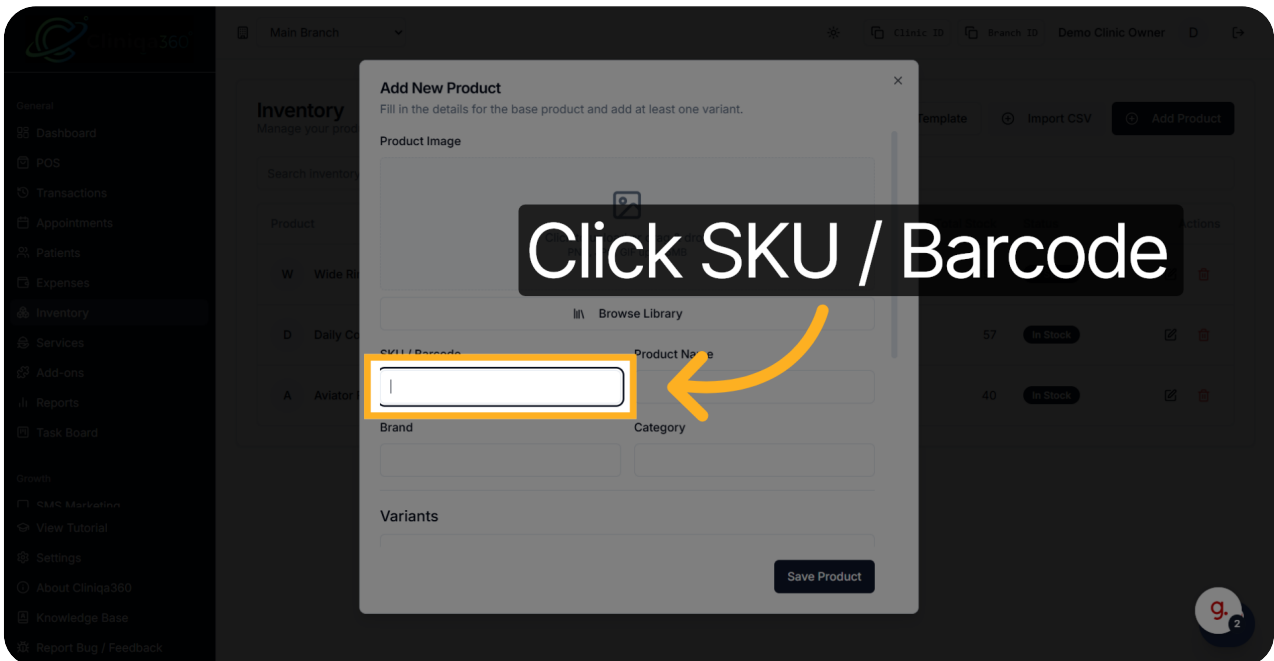
03 Open Add Product Form

Click the Add Product button to start creating a new product entry.



04 Select SKU Barcode Field

Click the SKU / Barcode field to enter the product's unique identifier.



05 Enter Product SKU

Enter your product's SKU or barcode to uniquely identify it.

The screenshot shows the 'Add New Product' modal in the Clinica360 application. The modal is titled 'Add New Product' and includes a close button (X) in the top right corner. Below the title, it says 'Fill in the details for the base product and add at least one variant.' The form contains the following fields and sections:

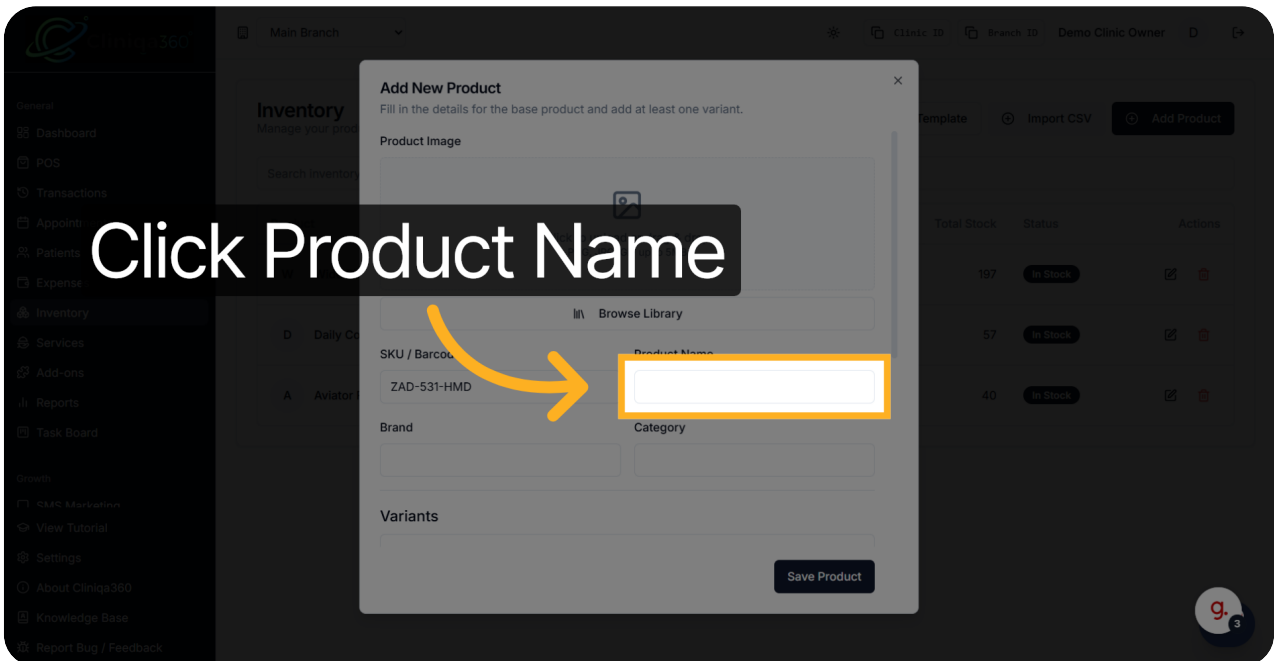
- Product Image:** A large light gray area with a camera icon and the text 'Click to upload or drag & drop PNG, JPG, GIF up to 5MB'. Below this is a 'Browse Library' button.
- SKU / Barcode:** A text input field containing the value 'ZAD'.
- Product Name:** An empty text input field.
- Brand:** An empty text input field.
- Category:** An empty text input field.
- Variants:** An empty text area for listing product variants.
- Save Product:** A dark blue button at the bottom right of the modal.

The background shows the 'Inventory' management interface with a table of products. The table has columns for 'Total Stock', 'Status', and 'Actions'. The visible rows are:

Total Stock	Status	Actions
197	In Stock	[Edit] [Delete]
57	In Stock	[Edit] [Delete]
40	In Stock	[Edit] [Delete]

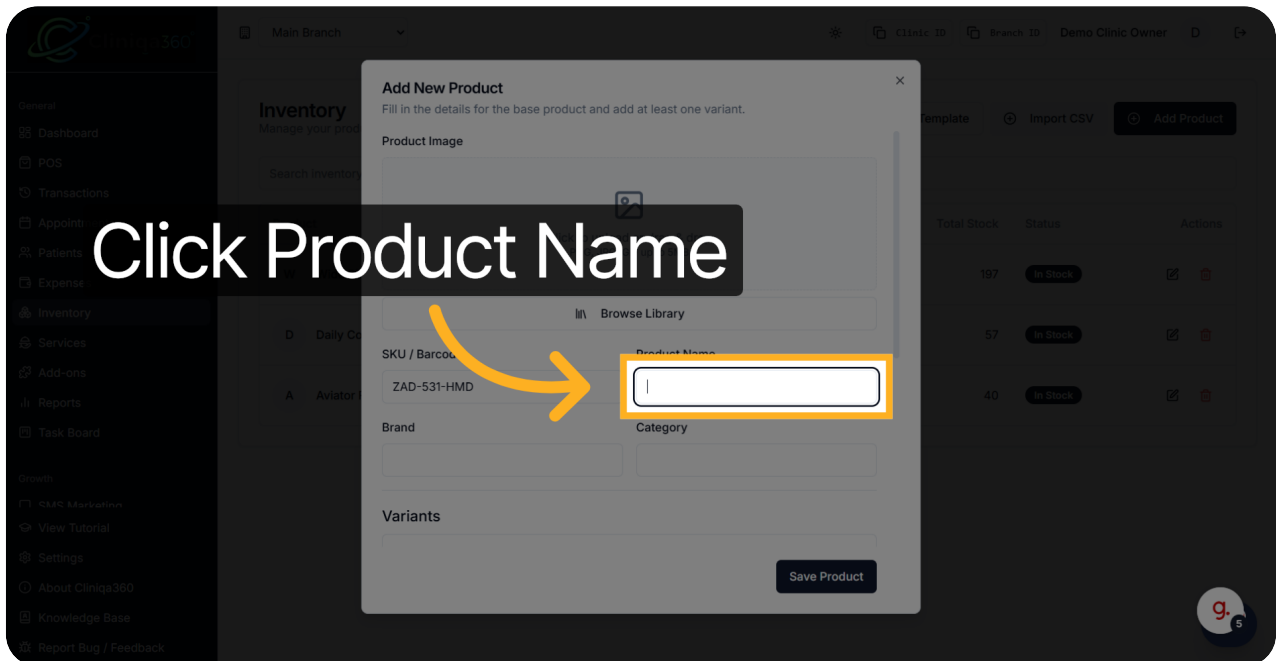
06 Select Product Name Field

Click the Product Name field to specify the product's name.



07 Select Product Name Field Again

Click the Product Name field again to ensure it is active for input.



08 Enter Product Name

Enter the product name to identify it clearly in your inventory.

Add New Product

Fill in the details for the base product and add at least one variant.

Product Image

Click to upload or drag & drop
PNG, JPG, GIF up to 5MB

Browse Library

SKU / Barcode: ZAD-531-HMD

Product Name:

Brand:

Category:

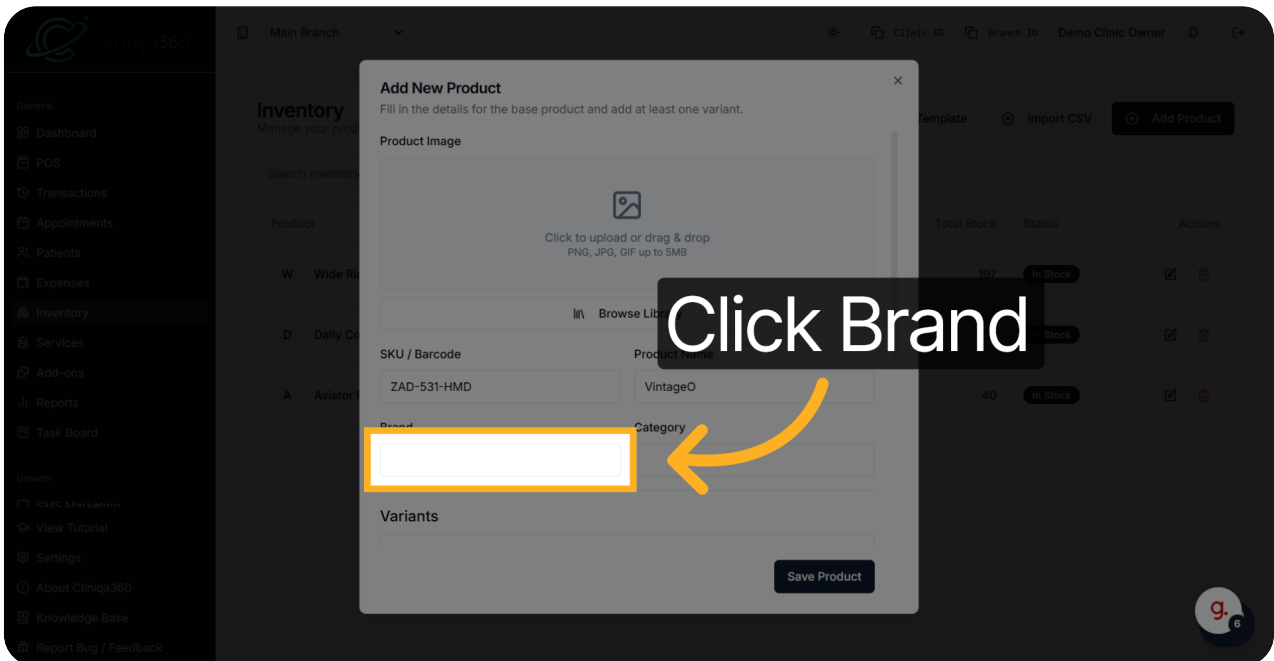
Variants:

Save Product

Total Stock	Status	Actions
197	In Stock	✎ ✖
57	In Stock	✎ ✖
40	In Stock	✎ ✖

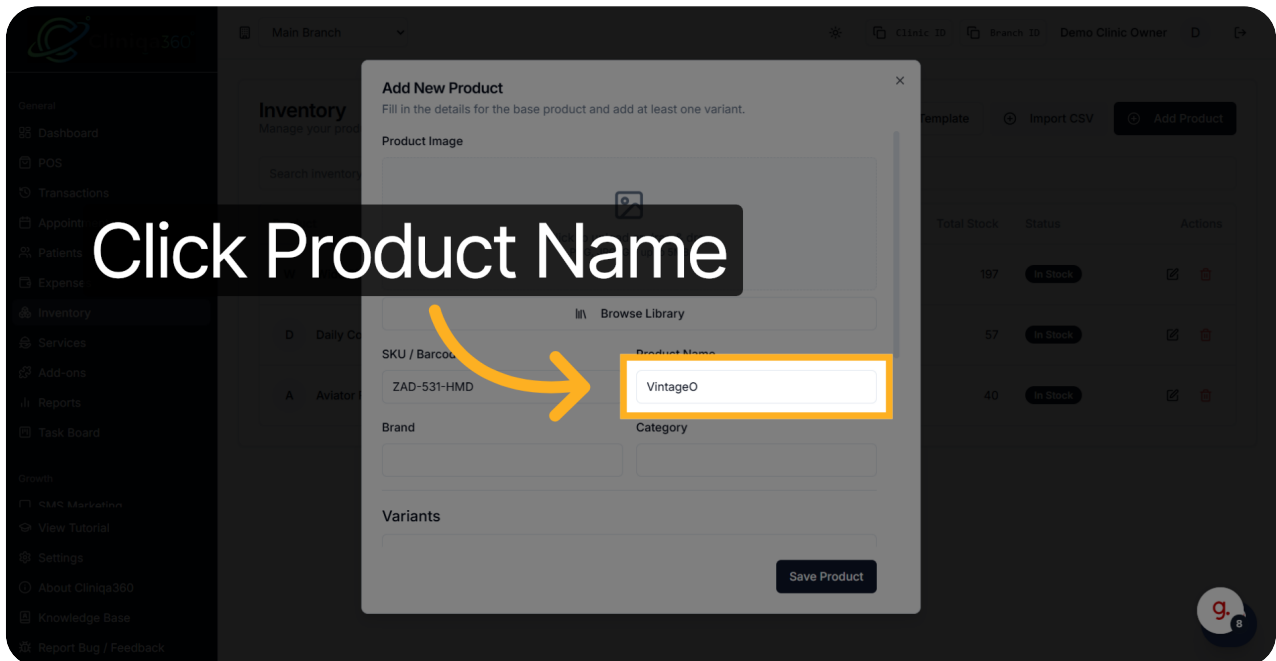
09 Select Brand Field

Click the Brand field to specify the product's brand.



10 Select Product Name Field

Click the Product Name field to make adjustments or corrections.



11 Enter Product Name Variant

Enter the product name variant to provide additional identification.

The screenshot shows the 'Add New Product' modal in the Clinica360 application. The modal is titled 'Add New Product' and contains the following fields and options:

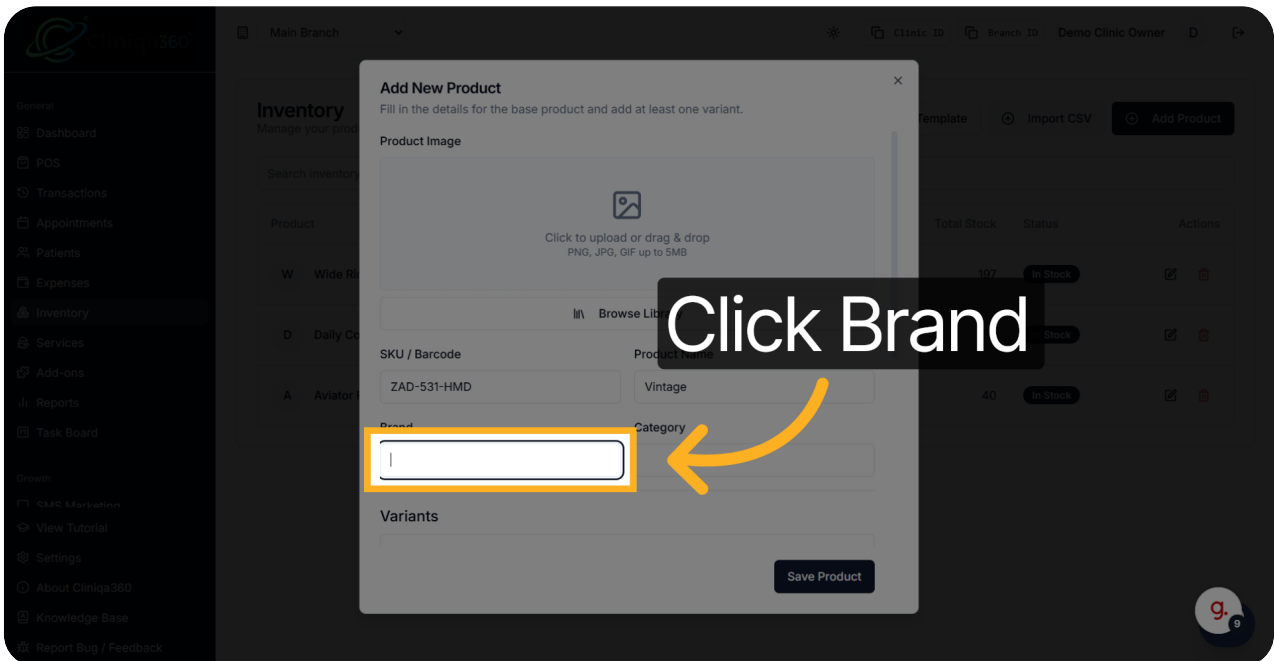
- Product Image:** A large area with a camera icon and the text 'Click to upload or drag & drop PNG, JPG, GIF up to 5MB'. Below it is a 'Browse Library' button.
- SKU / Barcode:** A text input field containing 'ZAD-531-HMD'.
- Product Name:** A text input field containing 'VintageO'.
- Brand:** An empty text input field.
- Category:** An empty text input field.
- Variants:** An empty text input field.
- Save Product:** A dark blue button at the bottom right of the modal.

The background shows the 'Inventory' management interface with a table of products. The table has columns for 'Total Stock', 'Status', and 'Actions'. The visible rows are:

Total Stock	Status	Actions
197	In Stock	[Edit] [Delete]
57	In Stock	[Edit] [Delete]
40	In Stock	[Edit] [Delete]

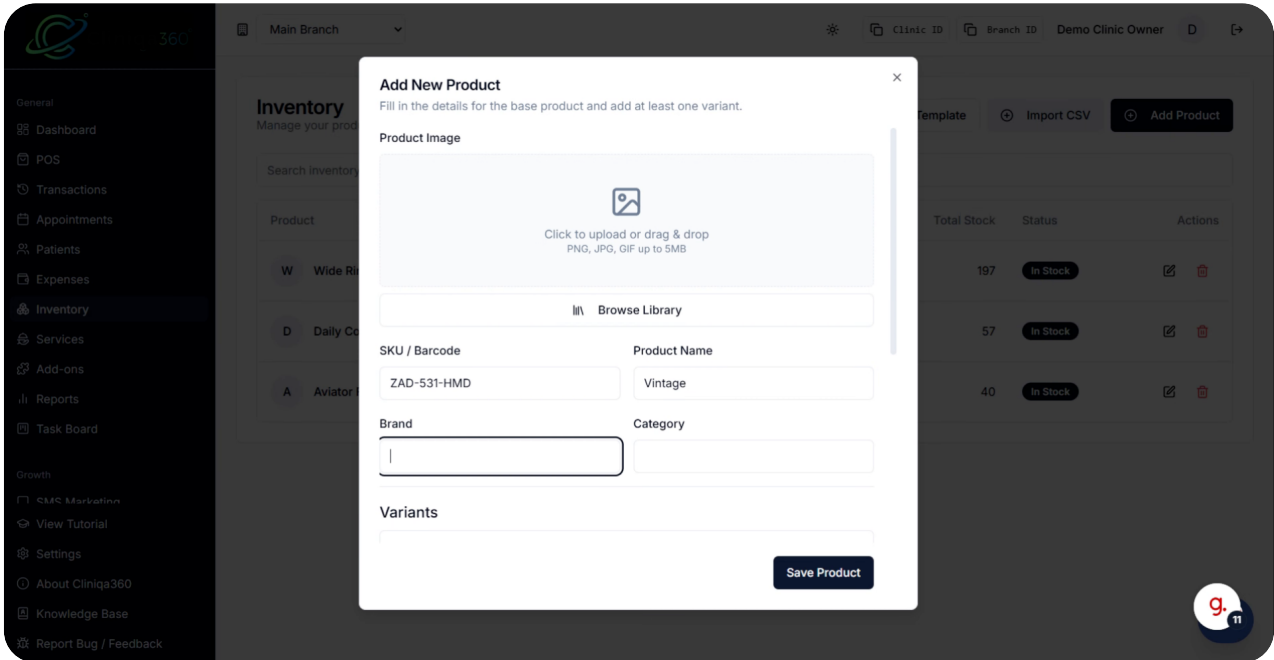
12 Select Brand Field Again

Click the Brand field to enter the brand information.



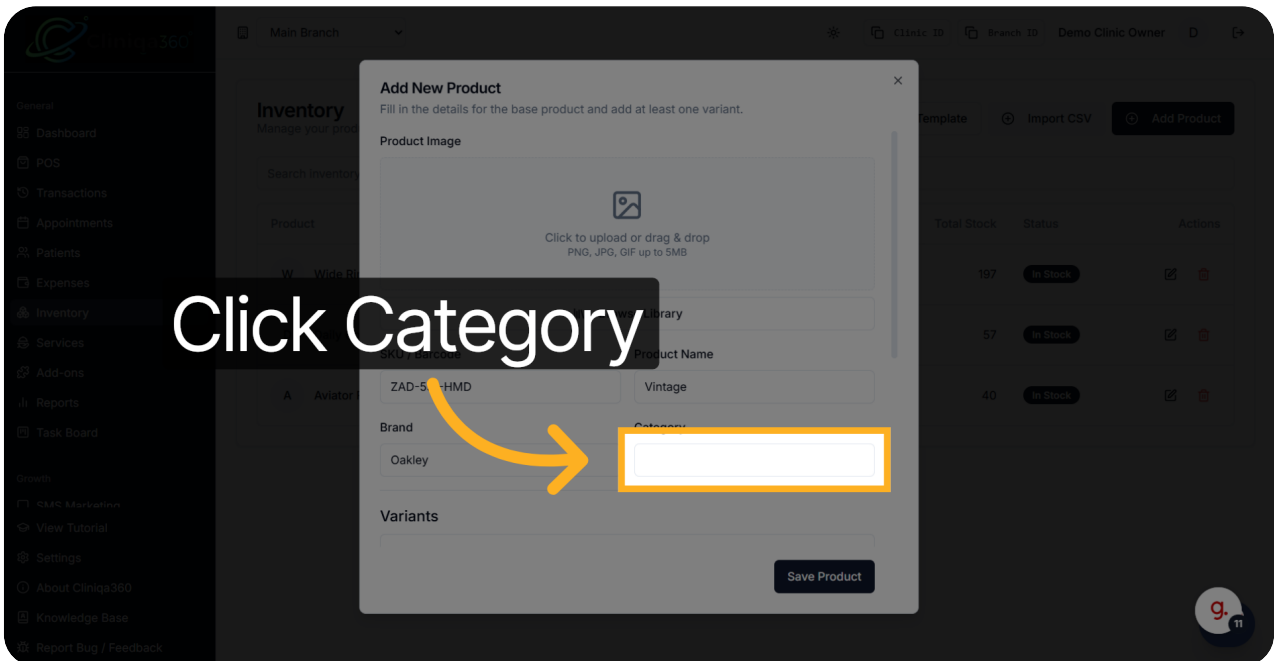
13 Enter Brand Name

Enter the brand name associated with the product.



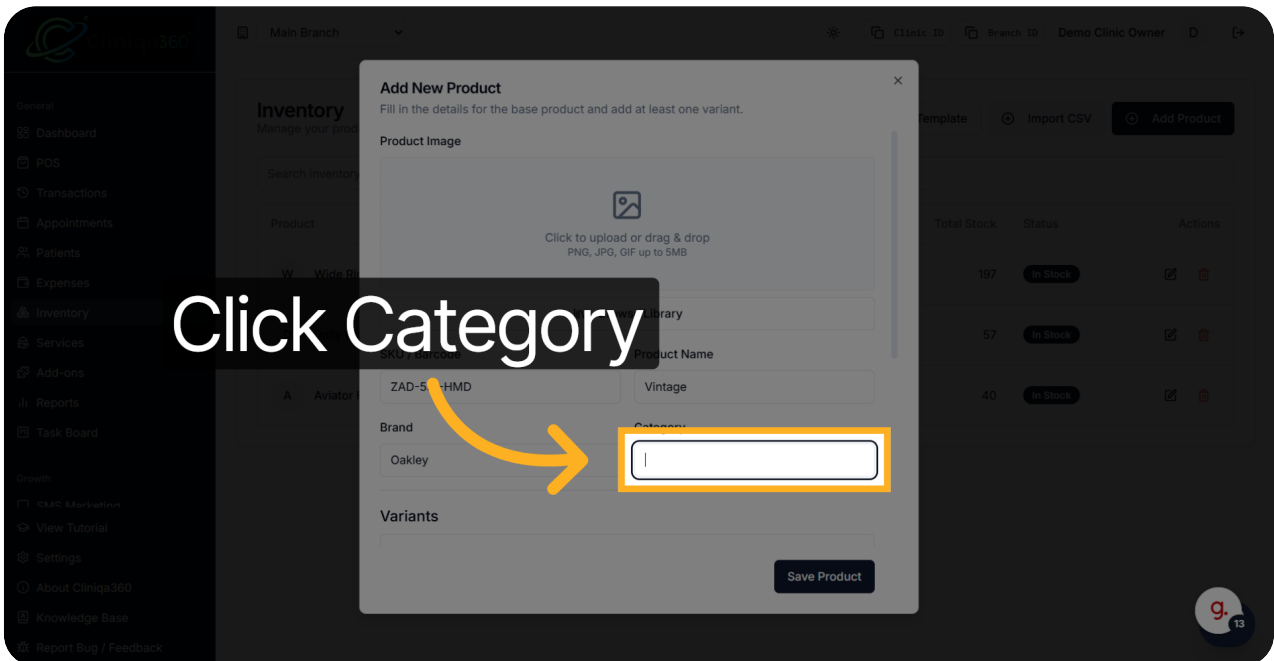
14 Select Category Field

Click the Category field to classify the product type.



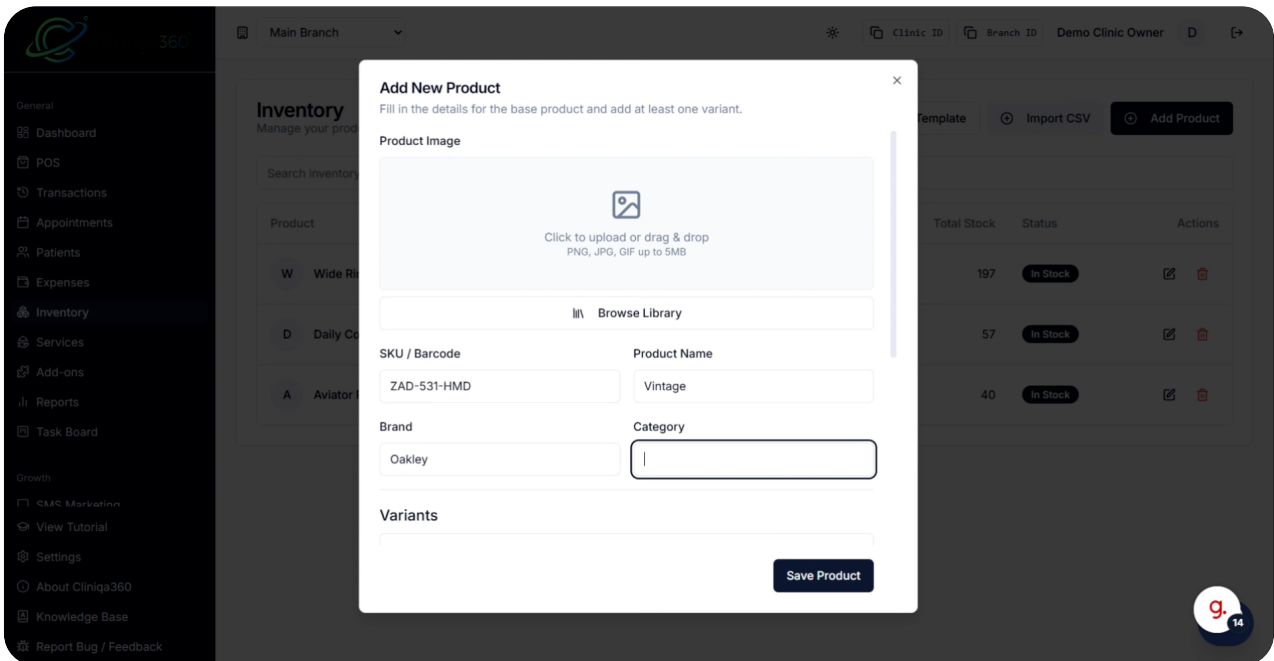
15 Select Category Field Again

Click the Category field again to activate it for input.



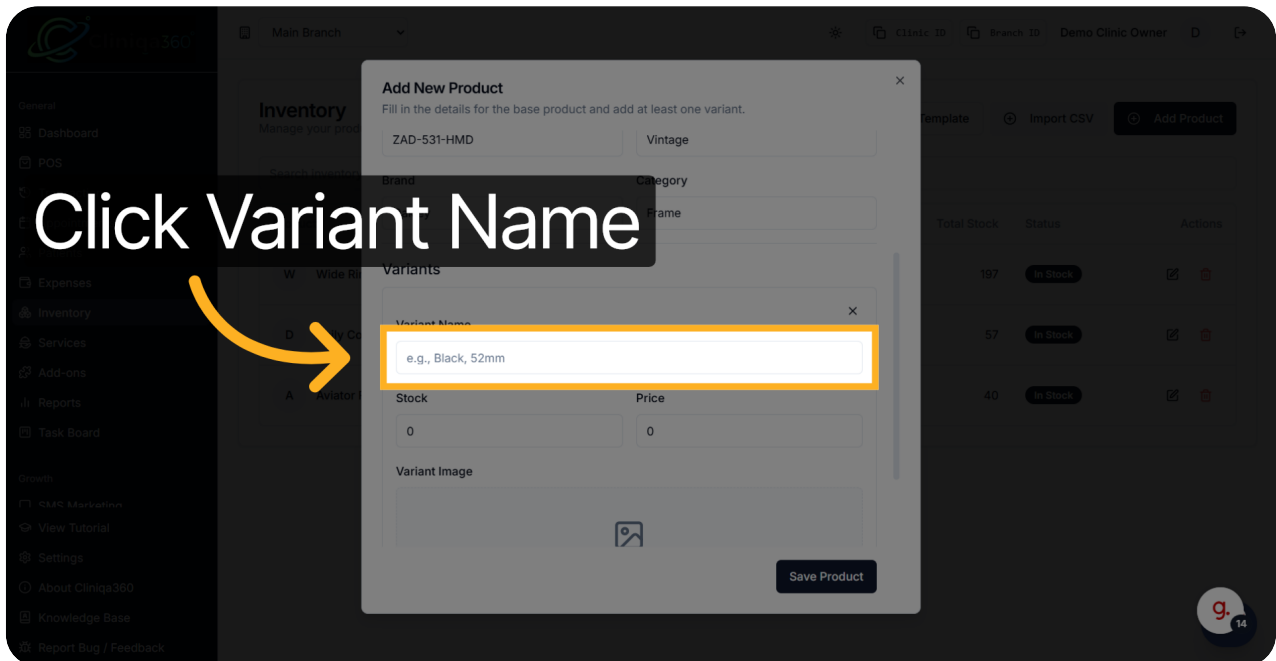
16 Enter Product Category

Enter the product category to organize your inventory effectively.



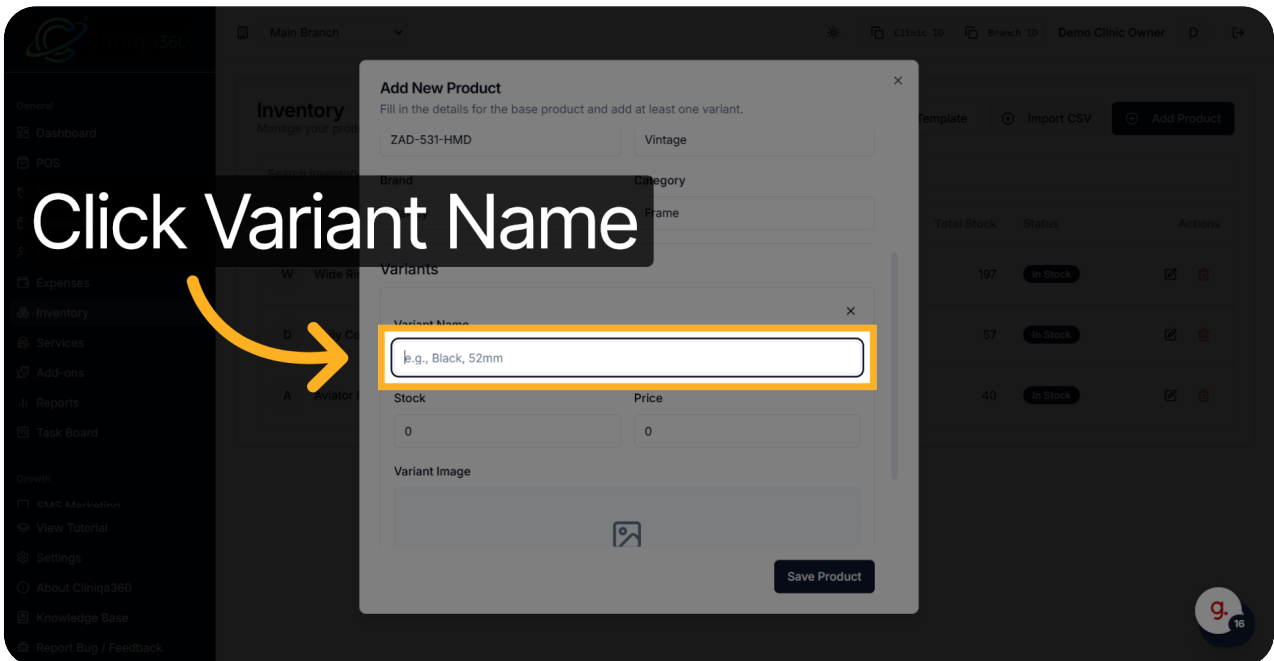
17 Select Variant Name Field

Click the Variant Name field to specify product variations.



18 Select Variant Name Field Again

Click the Variant Name field again to ensure it is ready for input.



19 Enter Variant Name

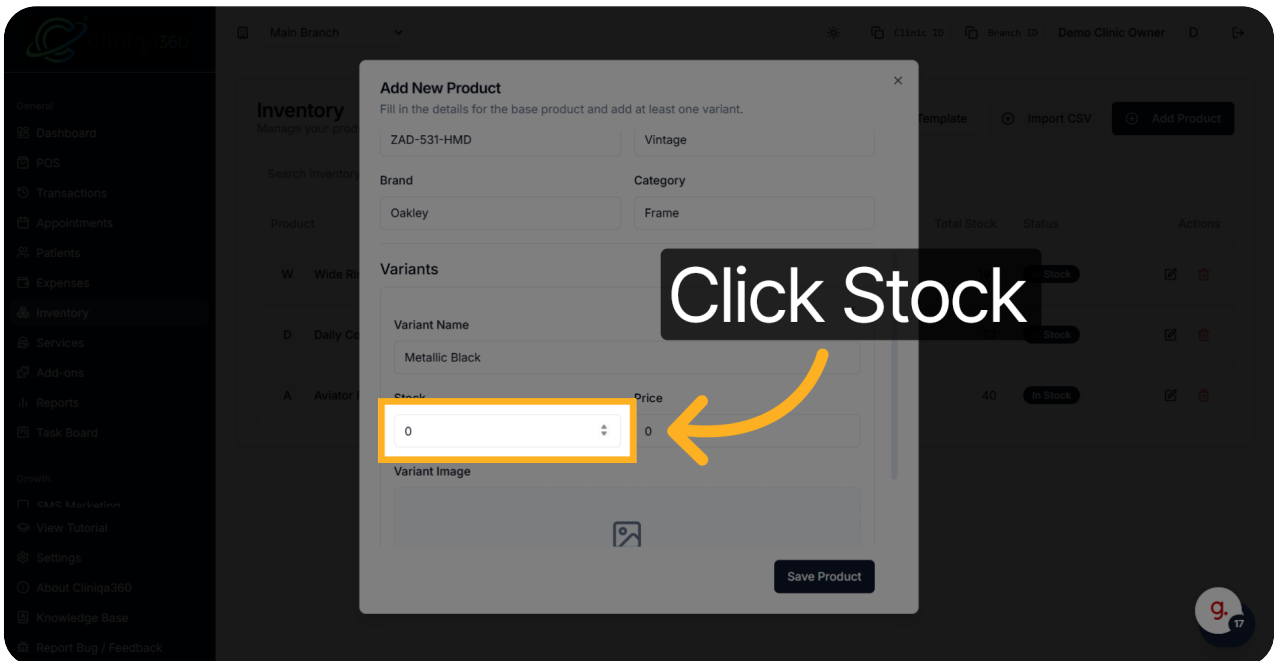
Enter the variant name to distinguish different versions of the product.

The screenshot shows the 'Add New Product' modal in the Clinica360 system. The modal is titled 'Add New Product' and includes a close button (X) in the top right corner. Below the title, there is a subtitle: 'Fill in the details for the base product and add at least one variant.' The form contains several input fields: 'Product' (with 'ZAD-531-HMD' entered), 'Brand' (with 'Oakley' entered), 'Category' (with 'Vintage' entered), and 'Frame' (with 'Frame' entered). Below these fields is a section titled 'Variants' which contains a 'Variant Name' input field (with 'e.g., Black, 52mm' entered), a 'Stock' input field (with '0' entered), and a 'Price' input field (with '0' entered). At the bottom of the modal is a 'Variant Image' section with a placeholder image and a 'Save Product' button. The background shows the 'Inventory' management interface with a table of products and their stock levels.

Total Stock	Status	Actions
197	In Stock	[Edit] [Delete]
57	In Stock	[Edit] [Delete]
40	In Stock	[Edit] [Delete]

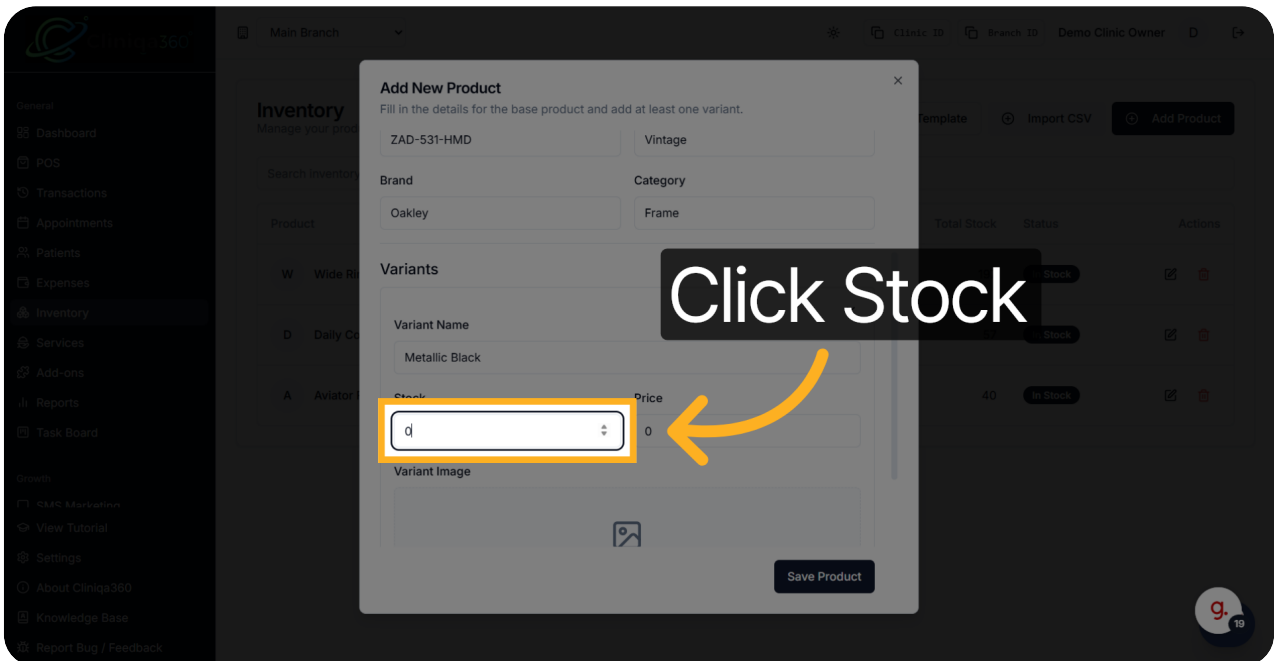
20 Select Stock Field

Click the Stock field to set the available quantity of the product.



21 Select Stock Field Again

Click the Stock field again to activate it for input.



22 Enter Stock Quantity

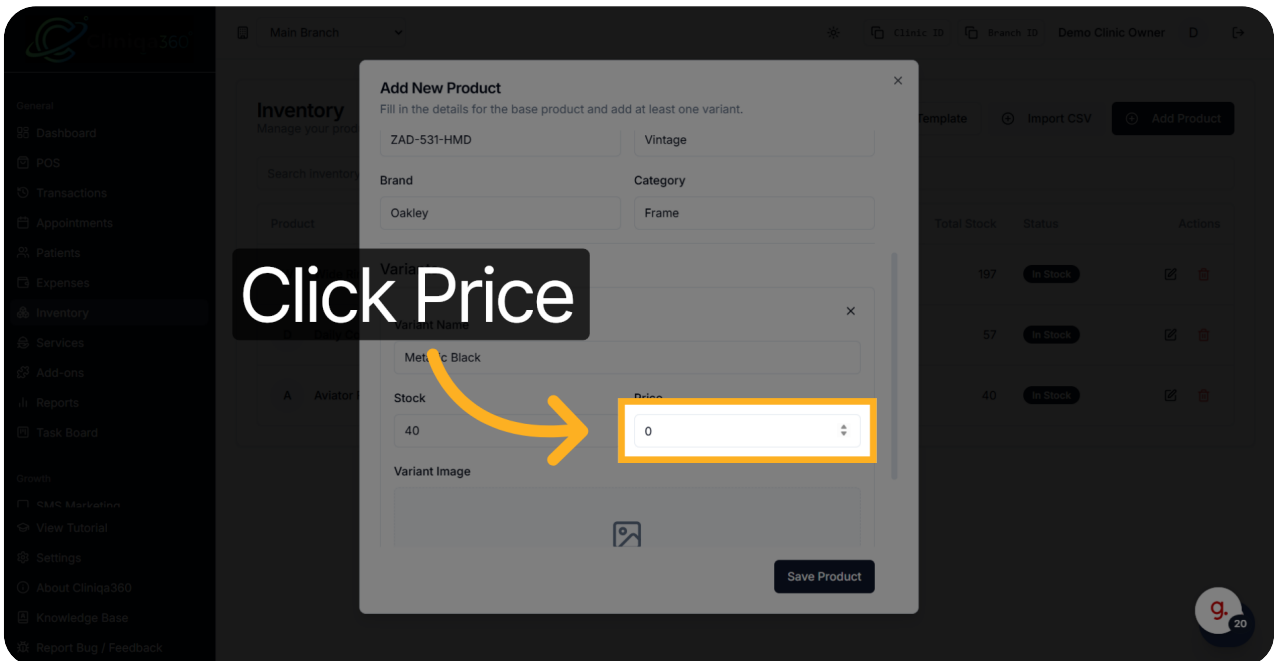
Enter the quantity of stock available for this product.

The screenshot shows the 'Add New Product' modal in the Clinica360 system. The modal is titled 'Add New Product' and includes a close button (X) in the top right corner. Below the title, there is a subtitle: 'Fill in the details for the base product and add at least one variant.' The form contains several input fields: 'Product' (with 'ZAD-531-HMD' entered), 'Brand' (with 'Oakley' entered), 'Category' (with 'Vintage' entered), and 'Frame' (with 'Frame' entered). Below these fields is a 'Variants' section with a scrollable list. The first variant is 'Metallic Black'. Underneath the variant name, there are two input fields: 'Stock' (with '0' entered) and 'Price' (with '0' entered). Below the 'Stock' and 'Price' fields is a 'Variant Image' field with a placeholder image icon. At the bottom right of the modal is a 'Save Product' button. The background shows the 'Inventory' page with a table of products and their stock status.

Total Stock	Status	Actions
197	In Stock	
57	In Stock	
40	In Stock	

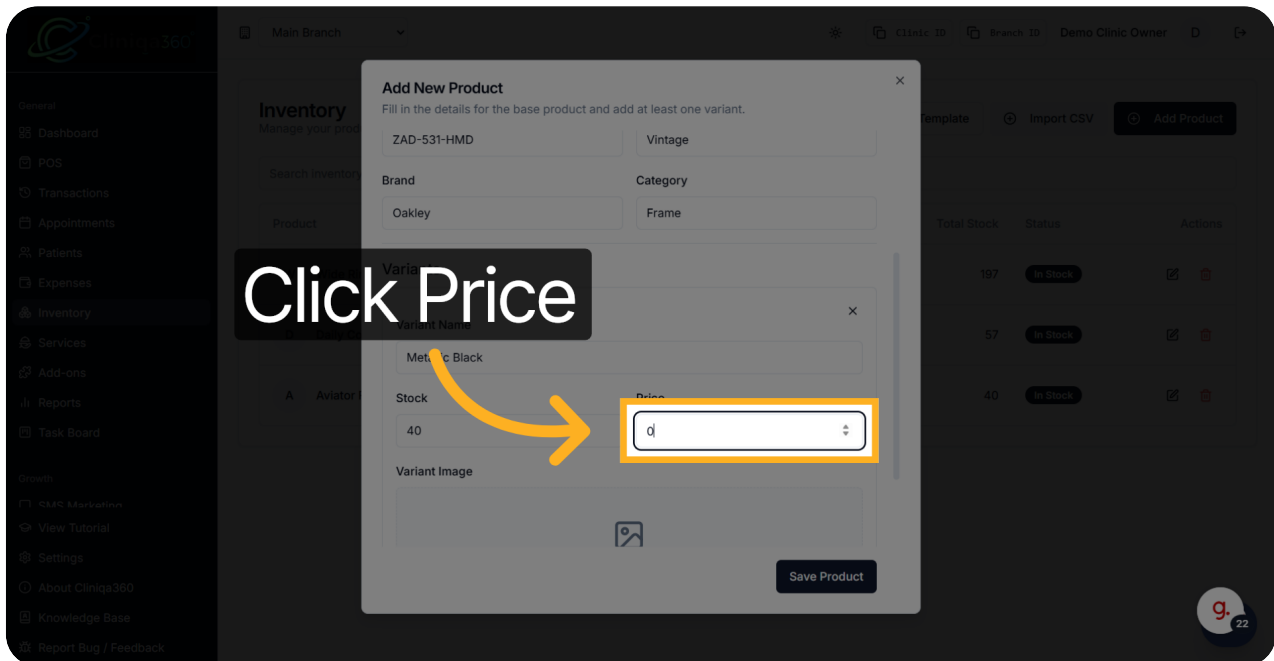
23 Select Price Field

Click the Price field to set the product's selling price.



24 Select Price Field Again

Click the Price field again to ensure it is active for input.



25 Enter Product Price

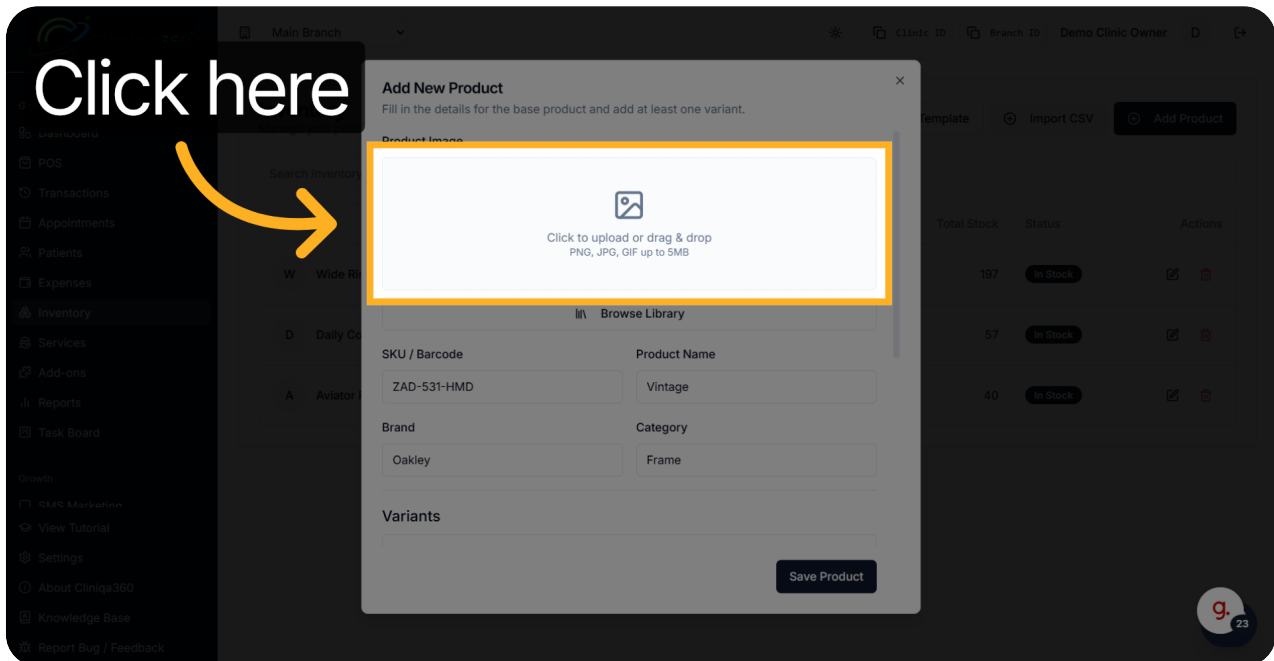
Enter the price at which the product will be sold.

The screenshot shows the 'Add New Product' modal in the Clinica360 system. The modal is titled 'Add New Product' and includes a close button (X) in the top right corner. Below the title, there is a subtitle: 'Fill in the details for the base product and add at least one variant.' The form contains several input fields: 'Product' (ZAD-531-HMD), 'Brand' (Oakley), 'Category' (Frame), and 'Vintage'. Below these, there is a 'Variants' section with a 'Variant Name' field (Metallic Black), a 'Stock' field (40), and a 'Price' field (0). There is also a 'Variant Image' field with an image upload icon. A 'Save Product' button is located at the bottom right of the modal. The background shows the 'Inventory' management interface with a table of products and their stock levels.

Total Stock	Status	Actions
197	In Stock	[Edit] [Delete]
57	In Stock	[Edit] [Delete]
40	In Stock	[Edit] [Delete]

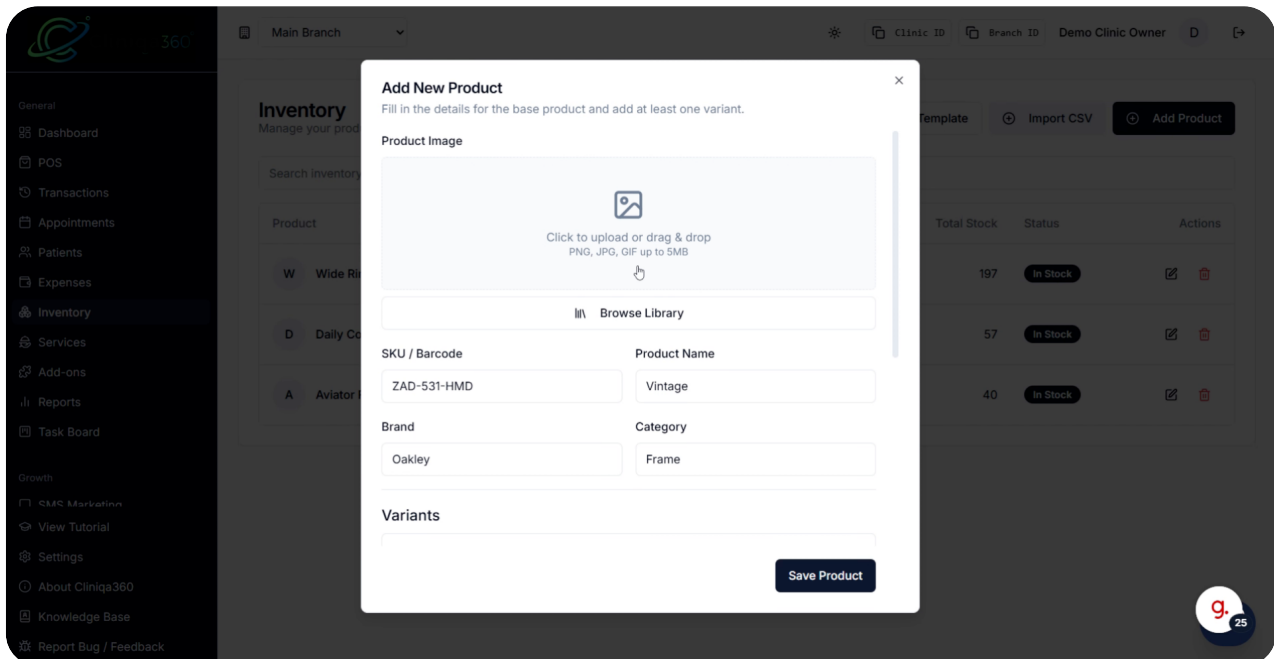
26 Open File Upload Dialog

Click here to open the file upload dialog for adding product images.



27 Upload Product Image

Upload the product image to visually represent the item in your inventory.



28 Save Product Details

Click the Save Product button to store all entered product information.

The screenshot shows the 'Add New Product' modal in a dark-themed application. The form is titled 'Add New Product' and includes a 'Browse Library' section. The main form fields are:

SKU / Barcode	Product Name
ZAD-531-HMD	Vintage

Brand	Category
Oakley	Frame

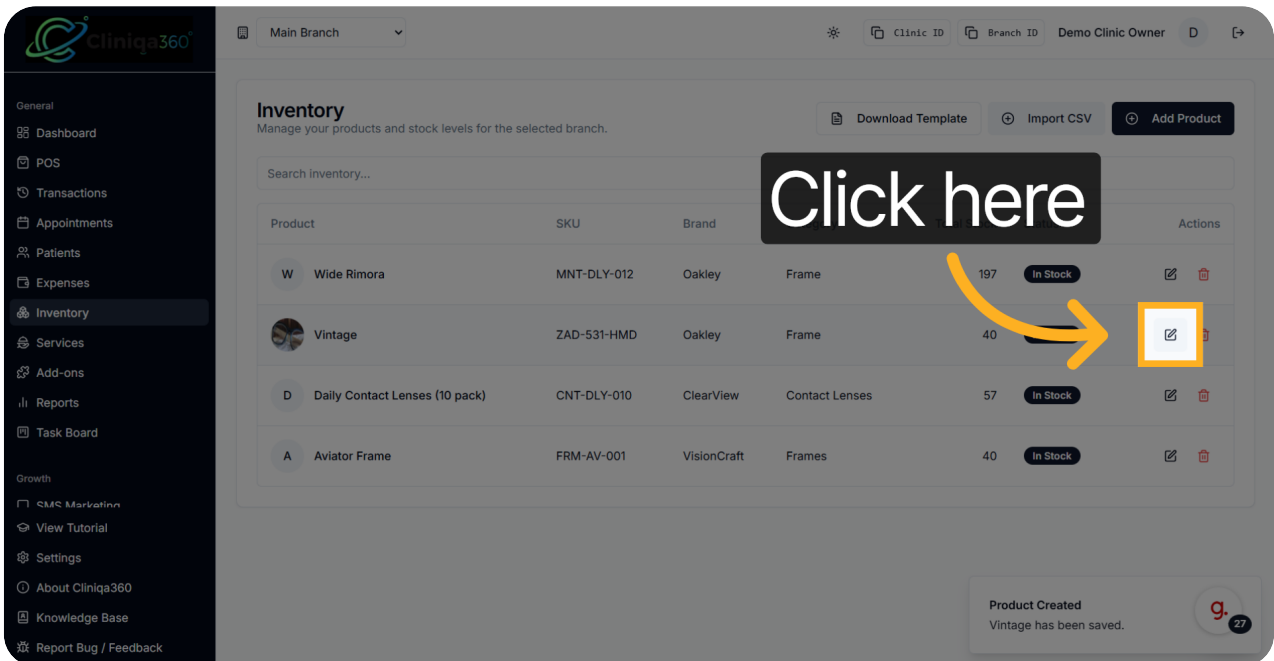
Below the main form is a 'Variants' section with two input fields:

Stock	Price
40	1599






A yellow box highlights the 'Save Product' button, with an orange arrow pointing to it. A large white text overlay reads 'Click Save Product'. In the bottom right corner, a notification states 'Upload Successful' with a sub-message 'The image has been uploaded and sav...' and a 'g.' logo.

29 Confirm Product Addition

Click here to confirm the addition of the new product to your inventory.

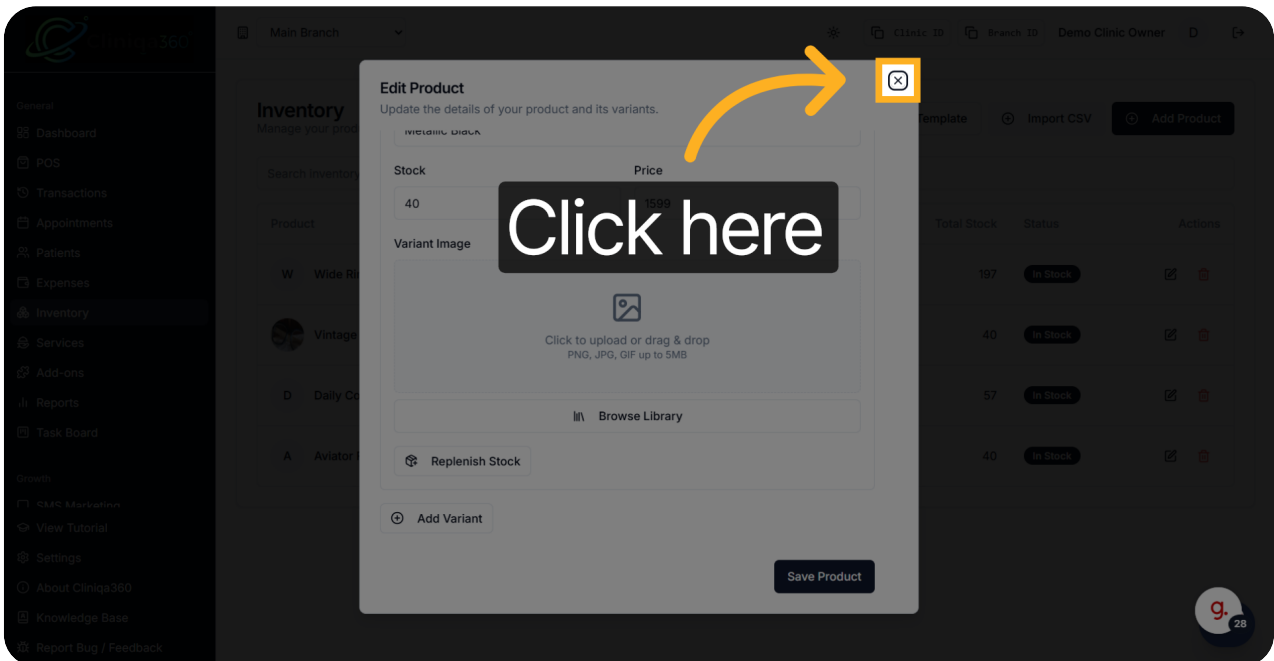


The screenshot shows the Clinica360 Inventory management interface. The main content area displays a table of products with columns for Product, SKU, Brand, and Actions. A yellow box highlights the 'Add Product' button in the Actions column for the 'Vintage' product. A yellow arrow points from a 'Click here' text box to this button. A notification at the bottom right says 'Product Created: Vintage has been saved.'

Product	SKU	Brand	Actions
W Wide Rimora	MNT-DLY-012	Oakley	Frame 197 In Stock 
 Vintage	ZAD-531-HMD	Oakley	Frame 40 
D Daily Contact Lenses (10 pack)	CNT-DLY-010	ClearView	Contact Lenses 57 In Stock 
A Aviator Frame	FRM-AV-001	VisionCraft	Frames 40 In Stock 

30 Complete Product Setup

Click here to finalize the product setup and return to the inventory list.



You have successfully added and configured a new product in the Cliniq360 platform. Verify the product details and stock levels to ensure accurate inventory management. For further customization, explore additional product settings or manage existing inventory items.

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